



City of Jacksonville, Texas

The Star in East Texas

CITY OF JACKSONVILLE, TEXAS
REQUEST FOR QUALIFICATIONS
FOR
DESIGN AND CONSTRUCTION MANAGEMENT
OF WATER WELL NUMBER 6

RFQ # 2018-01-50
Due Date: October 12, 2017

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INTRODUCTION

General Information

The City of Jacksonville, Texas ("City") intends to enter into contract with a qualified engineer/engineering firm to design a new water well (Well #6) on HWY 175 east of Pineda Street and the pipeline to transfer the water to the existing water system as well as manage the construction of the project.

There is no expressed or implied obligation for the City to reimburse responding firms for any expenses incurred in preparing Submissions in response to this request. The City may choose not to participate in the project after an engineer has been selected.

Submissions should include one (1) unbound original and three (3) copies in a sealed envelope with the name and address of the respondent as well as **RFQ# 2018-01-50 Design and Construction Management of Water Well #6** on the outside of the envelope.

Submissions will be accepted until 3:00 p.m. on October 12, 2017 and should be addressed to:

City of Jacksonville
Tandi Dickey
Finance Department
215 E. Rusk St.
Jacksonville, TX 75766

Submissions will be evaluated by the City based on criteria established within this requisition.

During the evaluation process, the City reserves the right, where it may serve the City's best interest, to request additional information or clarifications from proposers, or to allow corrections of errors or omissions. At the discretion of the City, firms may be requested to make oral presentations as part of the evaluation process.

The City reserves the right to retain all submissions and to use any ideas submitted regardless of whether that proposal is selected. Submission of a proposal indicates acceptance by the firm of the conditions contained in this Request for Qualifications, unless clearly and specifically noted in the submissions and confirmed in the contract between the City and the firm selected.

NATURE OF REQUIRED SERVICES

Scope of Work

This contract is NOT contingent upon funds from the Texas Water Development Board and, therefore, is not subject to the specific environmental or auditing requirements of such projects. The contract is, however, subject to standard City purchasing requirements.

The City is considering three options (Appendix A-D) to connect the new well to the current water system in the city. A test well is currently being drilled and results will be available at the time a firm is selected. The firm selected will need to provide a cost breakdown for all three options and work with city staff to achieve the best option for the city within the city's budget.

Submission Requirements

The submittal should include the following:

1. A transmittal letter of interest notifying the City of the submitter's intent to be considered for these professional services.
2. A copy of the submitting firm's response to questionnaire pertaining to "Conflict of Interest". Local Government Code Chapter 176 requires firms seeking to do business with the City to file a Conflict of Interest Questionnaire ("CIQ") with the City Secretary. The current CIQ is available for downloading on the website of the Texas Ethics Commission: <http://www.ethics.state.tx.us/forms/CIQ.pdf> *If there are no individuals within the company in business relationship with the City as defined in Section 173.001 (1-a) of the Local Government Code, write "N/A" in Section 1 and leave the remainder of the form blank.*
3. Statement of Qualifications as follows:
 - Specific technical capabilities of the firm for the project;
 - Related experience in water well design;
 - Prior demonstrated experience in managing and accomplishing similar projects;
 - Demonstrated timeliness on similar projects;
 - Demonstrated ability to find cost savings/cost effective and sustainable solutions;
 - Demonstrated knowledge of local conditions relevant to the project scope;
 - Demonstrated knowledge of real property acquisition;
 - Prior demonstrated experience in construction management;
 - Engineer/engineering firm is in good standing with the Texas Board of Professional Engineers (TBPE)
 - Referrals from past local government or rural water system clients;
 - Identification and qualifications of employees and/or sub-consultants proposed to be assigned or used on the project.

Please specify any actual tasks to be performed under each of these categories.

Proposed Cost of Services

A scope, duration, and terms and conditions will first be established. Upon agreement on the scope of services, the City will request a fee proposal. If an agreement is reached, the City will enter into a written contract with the selected firm. In the event an agreement cannot be reached, the City will terminate negotiations and enter into negotiations with the next most qualified firm. This procedure will continue until an acceptable agreement is reached with a qualified firm. A written contract is subject to the approval of the City Manager and City Council.

EVALUATION PROCEDURES

Review of Submissions

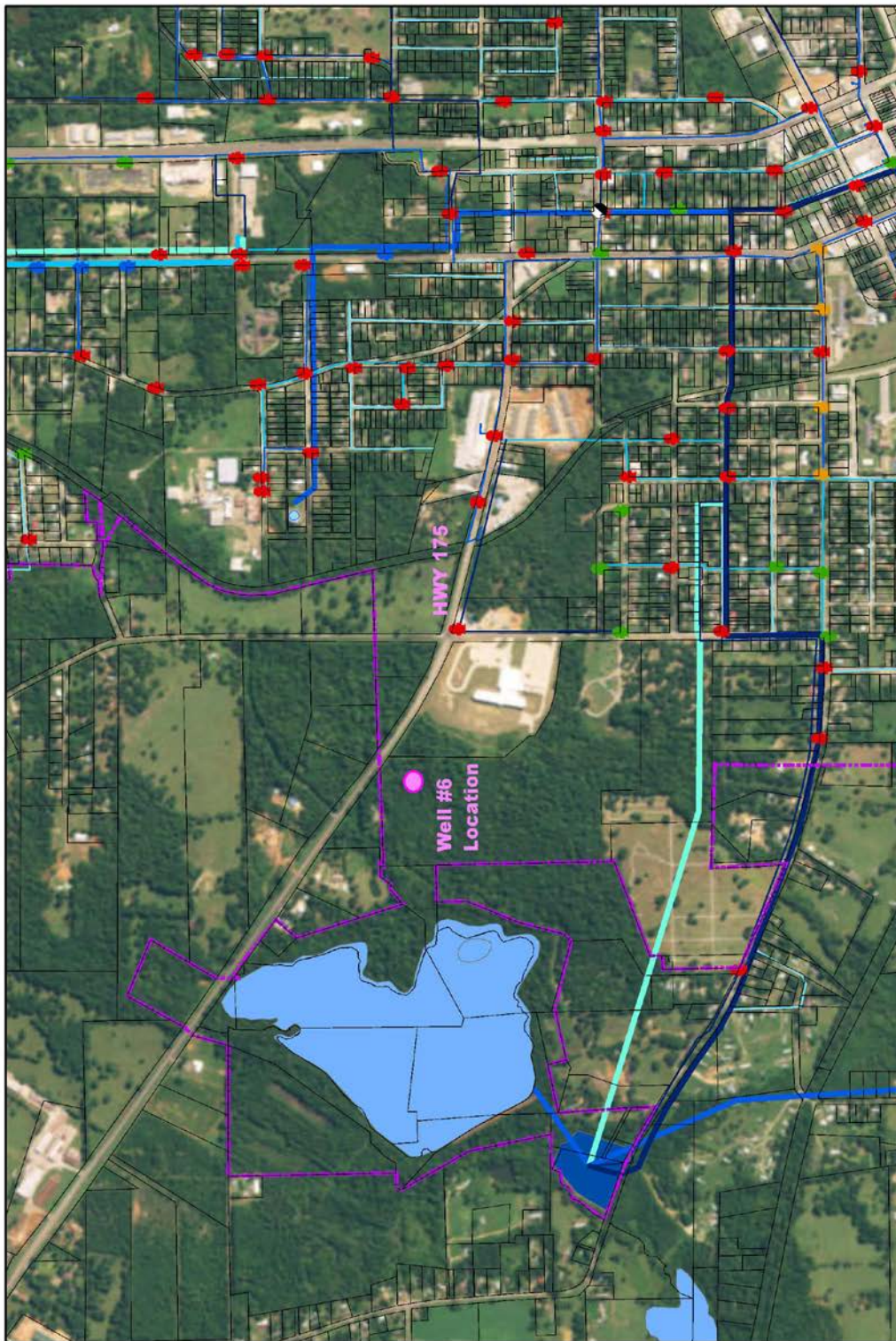
The City will use a point formula during the review process to evaluate and rank submissions based on each of the criteria described in the SOQ listed herein. The ultimate decision shall be based on all the criteria as well as non-qualified criteria or evaluation of staff. A recommendation will be presented for final selection to enter into contract negotiations.

Right to Reject Submissions

Submission of a proposal indicates acceptance by the firm of the conditions contained in this Request for Qualifications unless clearly and specifically noted in the proposal submitted and confirmed in the contract between the City and the firm selected.

The City reserves the right to reject any or all Submissions.

APPENDIX A: Well Location



September 18, 2017

- Parcels 2016
- New City Limits
- New_Extraterritorial_Jurisdiction_1
- Bodies of Water

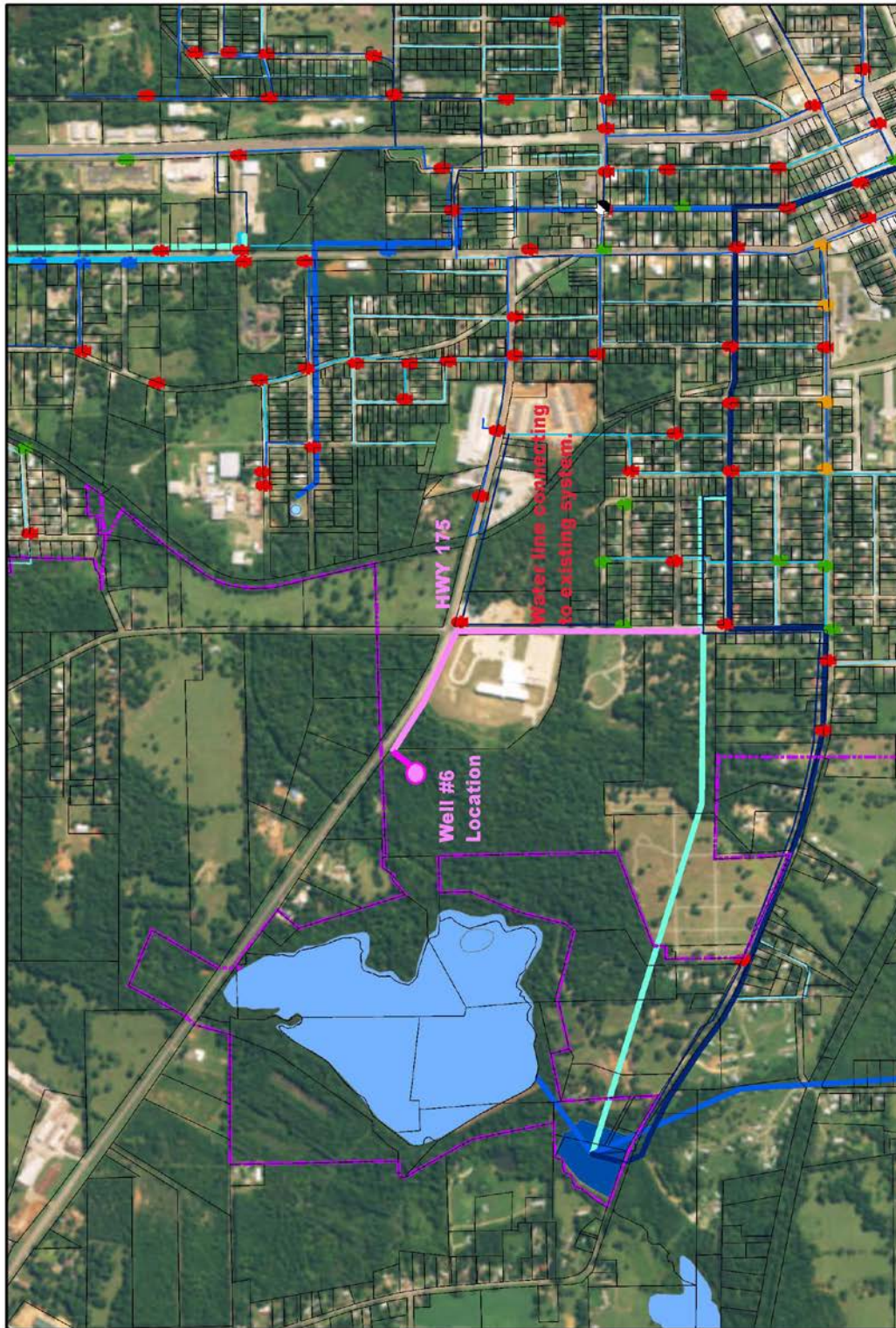
1:15,498

0 0.125 0.25 0.5 mi

0 0.15 0.3 0.6 km

Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

APPENDIX B: Design Option One



September 18, 2017

- Parcels 2016
- New City Limits
- New_Extraterritorial_Jurisdiction_1
- Bodies of Water

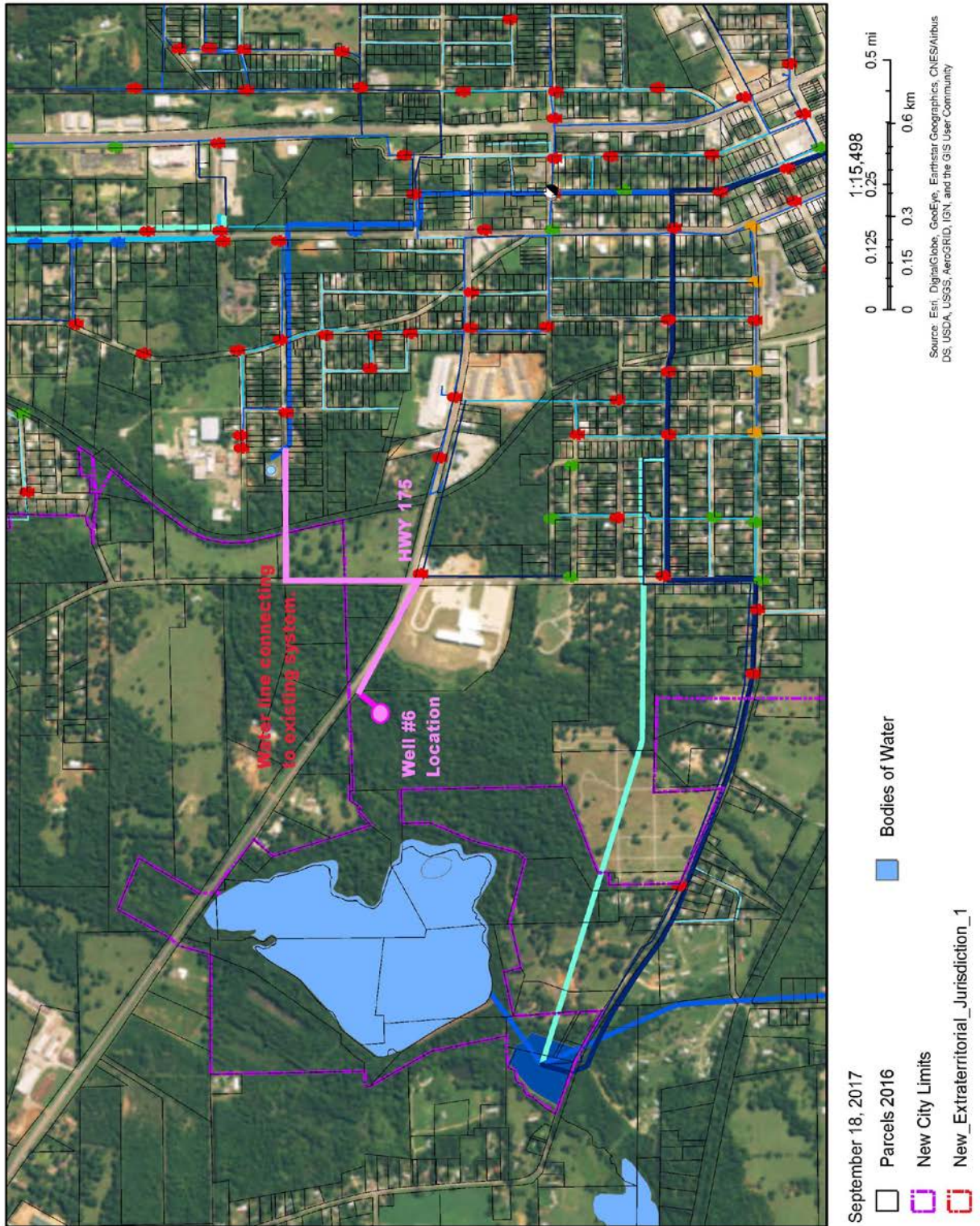
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APPENDIX C: Design Option Two



APPENDIX D: Design Option Three

