



# The City of Jacksonville

## Residential Plan Review

CONTRACTOR: \_\_\_\_\_

DAYTIME PHONE: \_\_\_\_\_ CELL: \_\_\_\_\_ FAX: \_\_\_\_\_

JOB NAME OR NUMBER: \_\_\_\_\_

ADDRESS OF JOB: \_\_\_\_\_

LEGAL DESCRIPTION: \_\_\_\_\_ LOT: \_\_\_\_\_ BLOCK: \_\_\_\_\_

TOTAL JOB COST: \_\_\_\_\_

TOTAL SQUARE FOOTAGE UNDER ROOF: \_\_\_\_\_

*THE ITEMS LISTED BELOW MUST BE CHECKED IF APPLICABLE TO YOUR RESIDENTIAL PROJECT. **IF ANY ITEMS NEEDED BELOW FOR PLAN REVIEW ARE NOT SUBMITTED, THEN THE CITY OF JACKSONVILLE INSPECTION DEPARTMENT WILL NOT ACCEPT DRAWINGS FOR REVIEW.** FOR EXPLANATION OF CHECKLIST REFER TO DESCRIPTION (BUILDING PERMIT) HANDOUT.*

**TWO SETS OF COMPLETED PLANS AND SPECIFICATIONS: CONSISTING OF THE FOLLOWING MINIMUM SIZE ALLOWED 11" X 17":**

- SITE/PLOT PLAN (2) COPIES WITH EASEMENTS, UTILITIES, STRUCTURES, DRAINAGE PLAN, EROSION CONTROL, DRIVE WAY AND SETBACKS OF BUILDING FROM PROPERTY LINES.
- FOUNDATION PLAN.
- FLOOR PLAN- *SHOWING DOORS, WINDOWS, ELECTRICAL AND PLUMBING FIXTURES.*
- RESCHECK- ENERGY COMPLIANCE REPORT FOR RESIDENTIAL BUILDINGS.
- IF THE BUILDING IS WITHIN A 100 YEAR FLOOD PLAIN AN ELEVATION CERTIFICATE IS REQUIRED BY A LICENSED ENGINEER OR LICENSED SURVEYOR.
- TPDES STORM WATER PERMIT- THE STATE OF TEXAS REQUIRES THE STORM WATER PERMIT TO BE POSTED ON THE JOB SITE.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE